



**REGULAR MEETING OF THE
RMCS BOARD OF DIRECTORS**
APPROVED MINUTES: October 11, 2023, 6:00 p.m.

Location(s)

3880 Cypress Drive, Suite B, Petaluma CA 94954
22 Link Street, NW, Albuquerque, NM 87120
6140 Old Quarry Loop Oakland, CA 94605

A. CALL TO ORDER

Director Hautau called the meeting to order at 6:06 pm

Roll Call: Directors Akognan, Hautau, Hammons, Lohrentz (arrived @6:13), Matthews

Also Present: Executive Director Griffith Mannion, Rich McNeel, Catherine Thorpe

B. RMCS MISSION & VISION

Read by Director Hammons

C. PUBLIC COMMENT

Catherine Thorpe discussed a grant of up to \$50K from the CA Coastal Commission, which she would like to apply for on behalf on RMCS.

D. APPROVAL OF AGENDA

Motion to approve as amended by Director Hammons, 2nd Director Ackognan

Aye: Directors Ackognan, Hautau, Hammons, Lohrentz, Matthews

Nay: 0, Abstentions: 0

E. BOARD DEVELOPMENT

None

F. APPROVE MINUTES

1. **September 13, 2023** - Tabled.

G. COMMUNICATIONS

1. **Executive Director's Report:** Partnership Meeting included a Zoom option. Spirit week was enthusiastic. Team of five experienced faculty members have mobilized to cover unexpected departure of a guides. International Day of Peace is 11/21. Two new experienced staff members have joined the admin department – their roles are Business Coordinator and Records & Communication. Foundation meeting is Friday.

2. **Finance Report:** Rich McNeel went over the financials. As of September 30 the Budget has improved and continues to be healthy, with more than adequate reserves.

3. **River Montessori Foundation Report:** Before the break there were two Dine & Donate events, which raised \$350. Focus now is on "Parent Prom" scheduled for November 4th with an auction, food and fun. International Family Day is December 5th from 4:00-5:00 with a 15-year Anniversary celebration and Alumni Party to follow at 5:30.

4. **Marketing Report:** Marketing plan has been successful with many more requests for tours – most for next year.

5. **Facilities Report:** No report.

H. ITEMS FOR BOARD CONSIDERATION

1. **Bank Account Signatories** - Determination to have Executive Committee and Executive Director as Signatories on Bank Account.

Motion to approve by Director Hammons, 2nd Director Ackognan

Aye: Directors Ackognan, Hautau, Hammons, Lohrentz, Matthews

Nay: 0, Abstentions: 0

2. RMCS Bylaws - Discussion of bylaws. All directors were asked to send their thoughts and questions for revisions/updates to Kelly by the 18th. She will coordinate with the attorney for guidance. Discussion and potential action for future BOD meeting.

3. Annual Board of Director Elections

Motion to elect Dir Matthews Chair, Dir Hautau Secretary and Dir Lohrents to remain treasurer by Dir Hammons, 2nd Dir Ackognon

Aye: Directors Ackognan, Hautau, Hammons, Lohrentz, Matthews

Nay: 0, Abstentions: 0

I. FUTURE AGENDA ITEMS Tabled items, next meeting is Yearly Meeting, discussion of Bylaws continued to November meeting.

J. ADJOURNMENT

Director Matthews entertained a motion for adjournment at 7:30pm

Motion to Adjourn Dir Hammons, 2nd Dir Ackognon

Aye: Directors Ackognan, Hautau, Hammons, Lohrentz, Matthews

Nay: 0, Abstentions: 0

FUTURE MEETING DATE(S):

November 6, 2023, December 13, 2023, January 10, 2024, February 14, 2024, March 13, 20, April 17, 2024, May 8, 2024, June 26, 2024

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org. The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all community members 2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so. 3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The Board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item. 4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair. 5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.

I, Judith Matthews, Secretary of the RMCS Board of Directors, hereby certify that these minutes were approved at the December 13, 2023 RMCS Board Meeting.

Judith Matthews

Judith Matthews
Secretary, RMCS Board of Directors

3880 Cypress Drive, Ste B • Petaluma, CA 94954 • 707.778.6414 • www.rivermontessoricharter.org

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