

# RMCS BOARD OF DIRECTORS

## Agenda

3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414

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The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

### Regular Meeting: June 28, 2016

#### Location(s):

- RMCS Community Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954
- Norman Lorenz: 2011 U Street, Sacramento, CA 95818
- Ginny Hautau: 239 Bosque Acres Road, Corrales, NM 87804

#### A. Opening/Call to Order: 6:30pm

Roll Call: Tammy Cleland, Carolyn Duffy, Betsy Hall, Ginny Hautau, Norman Lorenz, Tim Lohrentz, Ruben Mejia, Eresa Puch

Staff: Kelly Mannion, Executive Director, Michelle Leonard, Business Manager, Julie Carolan, School Administration Coordinator

#### B. Student Presentations [ No Presentation/School Not in Session]

#### C. Convene Closed Session- 6:35- 7:05 p.m.: Consideration 1) Personnel Matters 2) Legal Matters

#### D. Reconvene Open Session at 7:10 p.m.

#### E. Report Out Action Taken in Closed Session - 7:10 p.m.: Consideration of Personnel/Fellow School & Legal Matter(s)

#### F. Agenda Review

#### G. Public Comment:

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#### H. Approval: Minutes from 05/10/16 RMCS BOD Meeting

#### I. Communications:

1. RMCS Executive Director's Report
2. Finance Report
3. Facilities Report - Facilities/Monthly Physical Plant Checklist
4. Foundation/Fundraising Report

**I. Board Business:**

1. Discussion and action: River Flow
2. Discussion and action: Updated Grievance Policy to agree with UCP
3. Discussion and action: Hiring Policy
4. Discussion and action: Board Calendar: Meeting dates, planning and work calendar (LCAP and RMCS Policy Review); Board Training (Expectations, Roles, & Responsibilities - Set Date)
5. Discussion and action: Summer Solar Project (continued discussion)
6. Discussion and action: LCAP Approval
7. Discussion and action: Budget Review and Approval

**H. Adjourn**

**Future Meeting Date(s):**

July - No Meeting/Summer Break	August 9, 2016 - 6:30pm
September 13, 2016 - 6:30pm	October 11, 2016 - 6:30pm
November 8, 2016 - 6:30pm	December 13, 2016 - 6:30pm
January 2017 Retreat-TBD 9:00a-4:00p	February 14, 2017 - 6:30pm
March 14, 2017 - 6:30pm	April 11, 2017 - 6:30pm
May 9, 2017 - 6:30pm	June 27, 2017 - 6:30pm

Posted On-site: 6/27 Posted Website: 6/28 Board Distribution: 6/28 OAUSD: 6/28

**Instructions for Presentations to the Board by Members of the Community**

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# RMCS PUBLIC HEARING & AGENDA

## LCAP Draft

3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414

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**INTRODUCTION:** The RMCS LCAP serves to articulate current and future working goals, actions, and expenditures which support RMCS's mission and goals of enabling students to become self-motivated, self-directed, and lifelong learners. The focus for the next three years drives the everyday work and activities which garner success with the five over-arching goals of the RMCS Charter: Promote Academic Excellence, Develop Attributes of Successful Learners, Create Strong Parent Involvement and Satisfaction, Become a Model Learning Community, and Facilitate Staff Development.

**Presentation: June 27, 2016**

**Location(s):** RMCS Community Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

**4:00p.m.**

**PURPOSE:** The purpose of this public meeting is the presentation and review of the 2016-17 LCAP Draft in preparation for the RMCS BOD final review and approval at the 06/28/16 BOD Meeting.

1. Welcome
2. Presentation of the Draft LCAP
3. Public Comment
4. Consolidate feedback from Public Comment for consideration for Augmentation of Draft

**5:00p.m. Meeting Adjourned**

*All times are approximate and are provided for convenience only. The order of business may be changed without notice.*

**WRITTEN COMMENTS:** In addition to comments at the public meeting, written comments are accepted. Written comments may be submitted by email or fax and must be received **prior to 3:00 p.m. Monday, June 27, 2016.**

**Submit written comments by fax (707) 773-5300 or email to [admin@rivermontessoricharter.org](mailto:admin@rivermontessoricharter.org)**

Posted On-site: 6/24 Posted Website: 6/24 Board Distribution: 6/24 OAUSD: 6/24

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### **Regular Meeting: May 10, 2016**

#### **Location(s):**

- RMCS Community Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954
- Norman Lorenz: 2011 U Street, Sacramento, CA 95818
- Ginny Hautau: 239 Bosque Acres Road, Corrales, NM 87804

#### **A. Opening/Call to Order: 6:30pm**

Roll Call: Tammy Cleland, Carolyn Duffy, Betsy Hall, Ginny Hautau, Norman Lorenz, Tim Lohrentz, Ruben Mejia, Eresa Puch

Staff: Kelly Mannion, Executive Director, Michelle Leonard, Business Manager, Julie Carolan, School Administration Coordinator

#### **B. Student Presentations/Lesson Demonstrations - Yuba**

#### **C. Agenda Review**

#### **D. Public Comment:**

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#### **E. Approval: Minutes from 04/12/16 RMCS BOD Meeting**

#### **F. Communications:**

1. RMCS Executive Director's Report
2. Finance Report
3. Facilities Report - Facilities/Monthly Physical Plant Checklist
4. Foundation/Fundraising Report

#### **G. Board Business:**

1. Discussion: Update - Grievance Committee/Policy
2. Discussion: Update - Combination of UCP, Grievance Policy, and River Flow
3. Discussion: Update: Creation of Navigation Tool and Links for combined UCP & River Flow

4. Discussion: Update - RMCS Hiring Policy
5. Discussion and action: Summer Solar Project/Four Sealed Bids

## H. Adjourn

Future Meeting Date(s): June 28, 2016 - 6:30pm

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### Location(s):

- RMCS Community Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954
- Ginny Hautau: 239 Bosque Acres Road, Corrales, NM 87804

Regular Meeting: April 12, 2016

### A. Opening/Call to Order: 6:30pm

Roll Call: Tammy Cleland, Carolyn Duffy, Betsy Hall, Ginny Hautau, Norman Lorenz, Tim Lohrentz, Ruben Mejia, Eresa Puch

Staff: Kelly Mannion, Executive Director, Michelle Leonard, Business Manager, Julie Carolan, School Administration Coordinator

### FUTURE: Student Presentation

### B. Convene Closed Session- 6:35- 7:05 p.m.: Consideration of Personnel Matter

### C. Reconvene Open Session at 7:10 p.m.

### D. Report Out Action Taken in Closed Session: Consideration of Personnel Matter- 7:10 p.m.

### E. Agenda Review- 7:15 p.m.

### F. Public Comment: 7:20 p.m.

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### G. Approval: Minutes from 03/11/16 & 03/14/16 RMCS BOD Meetings- 7:35 p.m.

### H. Communications: 7:40 p.m.

1. RMCS Executive Director's Report- Kelly
  - a. Montessori Compass progress with all data by April 15th with roll out by April 22nd
  - b. School surveys- likert scale;
  - c. director eval. Survey sent out
  - d. Lottery held
2. Finance Report- Michelle- no report
3. Facilities Report- Ruben- available to help; orientation with Michelle, & Julie
4. Foundation/Fundraising Report- Becky Kreutz & Melissa
  - a. Gala April 30th- Certificate of insurance

### I. Board Business: 8:20 p.m.

1. Discussion: Communication, Transparency and Accountability of Administration and Community, Vice Chair, Carolyn Duffy & Ginny Hautau
  - a. Baseline support as a parent and former teacher
  - b. Charter document
  - c. River Flow
  - d. Education program
  - e. Governance
  - f.
2. Discussion: Organizational Communications, Board Chair, Kelly Mannion
3. Discussion: Hiring Policy, Ginny Hautau (include evaluation process)
4. Discussion: Grievance Policy (Superseded by UCP) & UCP, Norman Lorenz
5. Discussion: Professional Development/Consultants, Julie Carolan & Kelly Mannion
6. Discussion and action: Approval of using Education Protection Funds, Michelle Leonard

- J. Closed Session: Items Not Completed During the First Closed Session will be Carried Over to this Closed Session- 9:00 p.m.
- K. Report Out Action Taken in Closed Session: Items Not Completed During the First Closed Session will be Carried Over to this Closed Session 9:15 p.m.
- L. Adjourn 9:20 p.m.

Future Meeting Date(s): May 10, 2016 - 6:30pm

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### Location(s):

- ❑ RMCS Community Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954
- ❑ Ginny Hautau: 239 Bosque Acres Road, Corrales, NM 87804

### Regular Meeting: March 11, 2016

#### A. Opening: 1:00pm

**Roll Call:** Tammy Cleland, Carolyn Duffy, Betsy Hall, Ginny Hautau, Norman Lorenz, Tim Lohrentz, Ruben Mejia, Eresa Puch

**Staff:** Kelly Mannion, Executive Director, Michelle Leonard, Business Manager, Julie Carolan, School Administration Coordinator

#### B. Agenda Review

#### C. Public Comment:

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#### D. Approval: Minutes from 02/09/16 RMCS BOD Meeting

#### E. RMCS Executive Director's Report

#### F. Other Reports:

1. Finance
2. Foundation/Fundraising

#### G. Board Business:

1. **Discussion:** Strategic Plan Presentation (GH)
2. **Discussion and action:** Board Approval 2016-17 School Year Calendar (KGM/JC)
3. **Discussion and action:** Auditor Selection (KGM/ML)
4. **Discussion and action:** 700 Form/Conflict of Interest (ML)
5. **Discussion and action:** Uniform Complaint Policy/Revision - Approval (KGM)
6. **Discussion and action:** Prop 39 Projects-Presentation & Solar Update/Selection of Bids (TL-JC/Guest)

#### H. Adjourn

**Future Meeting Date(s):** April 12, 2016 - 6:30pm



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### **REGULAR MEETING: Tuesday, February 9, 2016**

#### **A. OPENING: TIME: 6:30PM**

Location(s): RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma CA 94954

Norman Lorenz: 2011 U Street, Sacramento, CA 95818

Ginny Hautau: 239 Bosque Acres Road, Corrales, NM 87804

**Roll Call:** Tammy Cleland, Carolyn Duffy, Betsy Hall, Ginny Hautau, Norman Lorenz, Tim Lohrentz, Ruben Mejia, Eresa Puch

**Staff:** Kelly Mannion, Executive Director, Michelle Leonard, Business Manager, Julie Carolan, School Administration

#### **B. AGENDA REVIEW**

**C. PUBLIC COMMENT:** *Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the Board President may increase or decrease time allowed for public comment. The Board does not respond or take action on public comments.*

#### **D. APPROVAL: Minutes of January 8 & 9, 2016**

#### **E. RMCS EXECUTIVE DIRECTOR'S REPORT**

1. Update on Guide Evaluations/Progress Overall
2. Monthly newsletter, Restructuring -Branding/Communication to increase classroom and other important details to parents/community
3. Delegate - Social Media Representative - (Facebook; Twitter; Blog)

**F. REPORTS:**

- 1) Finance
- 2) Foundation/Fundraising

**G. BOARD BUSINESS:**

1. **Discussion:** Special Education Changes
2. **Discussion:** Finance/Budget: Addition of Business Manager - Michelle Leonard
3. **Discussion & Action:** Auditor's Report - Update on Approval of 14/15 Audit Report (Certificate)
4. **Discussion:** School Observations
5. **Discussion:** Update on Board Retreat, Points to Incorporate, & Board Calendar
6. **Discussion:** Progress on Strategic Plan: *Programs, Communication, Operations*
7. **Discussion:** Spring Community Forum/presentation of Adult Plane of Development

**H. FUTURE MEETING DATE(S) - March 11, 1 - 3:00 p.m.**

**I. ADJOURN**

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**MEETING OF THE GOVERNING BOARD  
RETREAT AGENDA  
Saturday, January 9, 2016**

**Leadership and the Strategic Plan**

**DATE/TIME/MEETING PLACE:** Work Petaluma - Board Room – 410 Fourth Street, Petaluma, CA

**Roll Call:** Tammy Cleland, Carolyn Duffy, Betsy Hall, Ginny Hautau, Norman Lorenz, Tim Lohrentz, Ruben Mejia, Eresa Puch  
**Staff:** Kelly Griffith Mannion, Julie Carolan

**PUBLIC MEETING OPEN SESSION:**

8:00AM – 8:30AM Continental Breakfast & Welcome, orientation, & opening activity

**8:15- Forbes Article Discussion**

<http://www.forbes.com/sites/johnkotter/2015/12/16/corporate-kindergarten-how-a-montessori-mindset-can-transform-your-business/>

**Corporate Kindergarten: How A Montessori Mindset Can Transform Your Business**



8:30 – 12:00 AM Board Meeting & Strategic Plan Implementation- Morning Session

8:30-10:15 a.m.

## **Board Business**

### **A. RMCS EXECUTIVE DIRECTOR'S REPORT**

1. Administrative update, enrollment, & community outreach
2. Personnel evaluation updates

### **B. REPORTS**

- 1) Finance
  - A. River Crew shortfall
- 2) Foundation/Fundraising
  - A. Community Outreach

### **C. BOARD BUSINESS**

1. **Discussion and action – Election of Board Positions:** President/Chair; Vice President; Secretary, Treasurer.
2. **Discussion –** Montessori Compass update/implementation
3. **Discussion -** LCAP goals 2-4
4. **Discussion –** Emergency Preparedness
5. **Discussion –** Cyber Security

10:15-10:30 Break

10:30-12 noon

Strategic Plan Metric revisions 2016-18

Goal Setting for 2016

Priority 1: Community

- Student Engagement
- Parent Engagement
- Faculty Development
- Board Development
- Civic Involvement and Engagement
- 2016 Spring Community forum



Priority 2: Program

- Student Enrollment & Retention
- Addition of Transitional Kindergarten/Kindergarten for 2015-16
- Accreditation WASC expiration & AMS
  - o Strategies for checks & balances based on other charter standards
  - o CA Small Districts Association
  - o CSDC

Priority 3: Operations

- Facilities
  - o Facility- lease or purchase
- School Fundraising, Fund Development & Grants
- School Spending
  - o Financial goals

12:00-1:00 PM                      LUNCH

1:00PM- 3:00 PM    Afternoon Session

1:00-1:45

Review & Revise Revolving Board Practices calendar

- Jan-Dec calendar themes & tasks
- Jan-June Agenda items

1:45-3:00

Corporate Board Policy review split into three teams & update areas based on morning discussion

- Community
- Program
- Operations

3:00-3:15 Break

3:15-4:15

Team Reports and 16-18 Capture

1. Community
2. Program
3. Operations

4:15-4:30 PM Closing activity- Board Motivation/Recognition



Q & A

Next Steps

4:30PM Adjournment

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## REGULAR MEETING: Friday, January 8, 2016

### A. OPENING- TIME: 1:00 PM

**Location(s):** RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954;

**Roll Call:** Tammy Cleland, Carolyn Duffy, Betsy Hall, Ginny Hautau, Norman Lorenz, Tim Lohrentz, Ruben Mejia, Eresa Puch

**Staff:** Kelly Griffith Mannion, Julie Carolan

### B. AGENDA REVIEW- 5 Minutes

**C. Public Comment** Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the Board President may increase or decrease time allowed for public comment. The Board does not respond or take action on public comments.

### D. APPROVAL - Minutes of December 14, 2015

### E. BROWN ACT TRAINING – 2 Hours (2:00pm – 4:00pm)

### F. FUTURE MEETING DATES- February 9, 6:30 PM

### G. ADJOURN

#### Instructions for Presentations to the Board by Members of the Community

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# BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 94954 (707) 778-6414

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The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

## REGULAR MEETING: Monday, December 14, 2015

### A. OPENING- TIME: 6:30 PMPM

**Locations:** RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

**Roll Call:** Tammy Cleland, Carolyn Duffy, Betsy Hall, Ginny Hautau, Norman Lorenz, Tim Lohrentz, Ruben Mejia, Eresa Puch

**Staff:** Christina Isetta, Kelly Griffith Mannion

### B. AGENDA REVIEW- 5 Minutes

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### D. APPROVAL- Minutes of November 20, 2015

### E. Director's Report – Kelly Mannion

### F. BOARD BUSINESS

- 1) **Discussion and action** - Re-Appointment Board Members – Norman Lorenz and Tim Lohrentz - for two year term 10/2015 to 10/2017.
- 2) **Discussion and action – Election of Board Positions:** President/Chair; Vice President; Secretary, Treasurer.
- 3) **Discussion** - LCAP goals 2-4 – Kelly Mannion
- 4) **Discussion** - Reflection/purple sheet update – Kelly Mannion
- 5) **Discussion and Action**-First Interim Report – Christina Isetta  
The First Interim Report is the financial status of the charter for the current year and three succeeding fiscal years (through 2018-19), and reflects current activity through October 31st and budget projections as of November 30, 2015.

# BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 94954 (707) 778-6414

**G. FUTURE MEETING DATES-** January 8 2016 1:00 PM

**H. ADJOURN**

## **Instructions for Presentations to the Board by Members of the Community**

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# BOARD OF DIRECTORS- AGENDA

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The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

## REGULAR MEETING: Friday, November 20, 2015

### A. OPENING- TIME: 1:00 PM

**Locations:** RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

**Roll Call:** Tammy Cleland, Carolyn Duffy, Ginny Hautau, Norman Lorenz, Tim Lohrentz

**Staff:** Christina Isetta, Kelly Griffith Mannion

### B. AGENDA REVIEW- 5 Minutes

**C. Public Comment** Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

### D. APPROVAL- Minutes of October 15, 2015

### E. Director's Report – Kelly Mannion

### F. Business Manager Report - Christina Isetta

### G. BOARD BUSINESS

1) **Discussion and action** - Appointment of new Board Member – Betsy Hall - Community Member, Ruben Mejia – Parent Member, Eresa Puch – Parent Member

2) **Discussion** – Montessori Compass implementation

3) **Discussion** – Cyber Security

4) **Discussion** – Closed Session

*Personnel Matters*

*The Board may hold closed sessions to consider the appointment, employment, evaluation of performance, discipline or dismissal of an employee, or to hear complaints or charges against an employee.*

*(Government Code 54957)*

# BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 94954 (707) 778-6414

**H. FUTURE MEETING DATES-** December 8th at 5:30 p.m

**I. ADJOURN**

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# BOARD OF DIRECTORS- AGENDA

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## **REGULAR MEETING: Thursday, October 15, 2015**

### **A. OPENING- TIME: 5:30 PM**

**Locations:** RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

**Roll Call:** Tammy Cleland, Carolyn Duffy, Ginny Hautau, Norman Lorenz, Tim Lohrentz

**Staff:** Christina Isetta, Kelly Griffith Mannion

### **B. AGENDA REVIEW- 5 Minutes**

**C. Public Comment** Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

**D. APPROVAL-** Minutes of August 11, 2015, Sept. 11, 2015, Sept. 14, 2015

### **E. Director's Report**

### **F. BOARD BUSINESS**

1) **Discussion** - Discussion solar project with UCP

2) **Discussion and action** – Board retreat location

**G. FUTURE MEETING DATES- November 20, 2015 5:30 PM**

### **H. ADJOURN**

Instructions for Presentations to the Board by Members of the Community

# BOARD OF DIRECTORS- AGENDA

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The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

## REGULAR MEETING: Monday, September 14, 2015

### A. OPENING- TIME: 5:30 PM

**Locations:** RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954  
**Board Member,** Norman Lorenz- 9490 San Paulo Circle, Elk Grove, CA 95624

**Roll Call:** Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott  
**Staff:** Christina Isetta, Kelly Griffith Mannion

### B. AGENDA REVIEW- 5 Minutes

**C. Public Comment** Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

### D. APPROVAL- Minutes of August 11, 2015

### E. BOARD BUSINESS

- 1) **Discussion and action** - Election of new Board Members
- 2) **Discussion and action** – 2014/15 Unaudited actuals
- 3) **Discussion and action** - Closed Session (54957)–A closed session may be conducted to consider appointment, employment, evaluation of performance of an employee

### F. FUTURE MEETING DATES- October 15, 2015 5:30 PM

### G. ADJOURN

# BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 94954 (707) 778-6414

## Instructions for Presentations to the Board by Members of the Community

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# BOARD OF DIRECTORS- AGENDA

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The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

## REGULAR MEETING: Friday, September 11, 2015

### A. OPENING- TIME: 1:00 PM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott  
Staff: Christina Isetta, Kelly Griffith Mannion

### B. AGENDA REVIEW- 5 Minutes

C. **Public Comment** Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

### D. APPROVAL- Minutes of August 11, 2015

### E. Business Manager Report - Christina Isetta

### F. DIRECTOR'S REPORT- Kelly Griffith Mannion

### G. BOARD BUSINESS

#### 1) Discussion and action– Christina Isetta

*El Dorado County Charter SELPA Local Plan Revision – Governance and Administration*  
*In May, 2014 the Charter SELPA CEO Council approved updated policies to align many of the governance activities with current practice. The Charter SELPA Local Plan Revision – Governance and Administration Chapter has been updated to reflect the current policies of the Charter SELPA. In May, 2015 the Charter SELPA CEO Council approved the updated Local Plan Revision – Governance and Administrative Chapter, a copy of which has been provided to the members of this board.*

**Recommendation:**

# BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 949594 (707) 778-6414

*It is recommended that the board of River Montessori Charter School, in accordance with federal and state laws and regulations, shall adopt the El Dorado County Charter SELPA Local Plan and its updated Governance and Administration Chapter.*

- 2) **Discussion and action- Unaudited Actuals – Christina Isetta**
  - 3) **Discussion and action - Create task calendar for oversight calendar.**
  - 4) **Discussion and action - 7 / 8 grade expansion**
  - 5) **Discussion and action - LCAP goal 1 – Kelly Griffith Mannion**
  - 6) **Discussion and action - Parent Forum October 15**
- H. COMMITTEE REPORTS/ UPDATES- 5 minutes each**  
**Foundation – Update**
- I. FUTURE AGENDA ITEMS**
- J. FUTURE MEETING DATES- October 15, 2015 5:30 PM**
- K. ADJOURN**

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## REGULAR MEETING: TUESDAY, August 11, 2015

### A. OPENING- TIME: 5:30 PM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954  
Board Member, Norman Lorenz- 9490 San Paulo Circle, Elk Grove, CA 95624

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott  
Staff: Christina Isetta, Kelly Mannion

### B. AGENDA REVIEW- 5 Minutes

C. **Public Comment** Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

D. **APPROVAL**- Minutes of April 14, May 12, June 24, June 29, July 22, 2015

E. **Business Manager Report** – Christina Isetta

F. **DIRECTOR'S REPORT**- Kelly Mannion

### G. BOARD BUSINESS

1. Discussion and action – Approval of 2015-16 RMCS Staff
2. Discussion and action - 2015-16 Master Contract and Individual Service Agreement (ISA) for NPA and NPS providers – E; Dorado Selps
3. Discussion - Charter School Development Center (CSDC) CDC Conference next November 16-17 for administration and board attendance
4. Discussion and action – Create the action calendar for 2015-16
5. Discussion and action - Set a schedule to discuss 10 LCAP goals

# BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 949594 (707) 778-6414

## H. COMMITTEE REPORTS/ UPDATES- 5 minutes each

1. Foundation
2. Fund Development – Carolyn Duffy

## I. FUTURE AGENDA ITEMS

## J. FUTURE MEETING DATES-

## K. ADJOURN

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## REGULAR MEETING: Wednesday, July 22, 2015

### A. OPENING- TIME: 9:00 AM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott  
Staff: Christina Isetta, Kelly Mannion

### B. AGENDA REVIEW- 5 Minutes

C. **Public Comment** Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

### D. DIRECTOR'S REPORT- 15 minutes

### E. BOARD BUSINESS

1. Discussion – Strategic Outlook/Planning for the 2015/16 School Year

### F. COMMITTEE REPORTS/ UPDATES- 5 minutes each

Foundation – Update on 2015/16 planning and goals

### G. FUTURE AGENDA ITEMS

### H. FUTURE MEETING DATES- August 11, 2015 5:30 PM

### I. ADJOURN

Instructions for Presentations to the Board by Members of the Community

# BOARD OF DIRECTORS- AGENDA

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## REGULAR MEETING: Wednesday, June 29, 2015

### A. OPENING- TIME: 4:45 PM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott

Staff: Christina Isetta, Kelly Mannion

### B. AGENDA REVIEW- 5 Minutes

C. **Public Comment** Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

### D. BOARD BUSINESS

1) **Discussion and Action – 2015/16 Local Control and Accountability Plan (LCAP)**  
Kelly Mannion, Director

2) **Discussion and Action - Fiscal Year 2015-16 Budget Adoption**  
Report & Multi-year Budget Projections through 2018-19  
Christina Isetta, Business Manager, to present the  
2015-16 Fiscal Year Budget Adoption Report for  
Board approval: includes cash flow budget projections for 2015-16  
Multi-year budget projections for 2015/16 through 2018/19, and required  
Financial reports

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# BOARD OF DIRECTORS- AGENDA

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1. Agendas are available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.